

This is a POSTAL ONLY form. If you'd like to complete this form online, you can do so via our website by searching 'member forms'.

Transitional Tax-Free Amount Certificate Application Form

Member name							
National Insurance number			Ι				
Address							
Address							

Declaration

- 1. I wish to apply to Civil Service Pensions for a Transitional Tax-Free Amount Certificate.
- 2. I have read the Transitional Tax-Free Amount Certificate Information Sheet and understand the information I must provide as part of my application.
- 3. I certify that the evidence I have submitted with this form constitutes 'complete evidence' of all my benefit crystallisation events, and tax-free lump sums received between 6 April 2006 and 5 April 2024, and agree to Civil Service Pensions taking this evidence at face value.
- 4. I have not had a Relevant Benefit Crystallisation Event at any time after 6 April 2024.
- 5. I understand there is a 90-day timescale for providing a response to my application.
- 6. If there are any errors in the evidence I have provided, it will change the figures detailed in the Transitional Tax-Free Amount Certificate and the certificate becomes invalid. I undertake to notify Civil Service Pensions if I become aware of any errors in this evidence or information which has not been taken into account when producing the certificate.

Your signature:	Date:	/	'
Tour signature.	Dutc/	′	

Please return your completed form to: Civil Service Pensions, PO Box 2017, Liverpool, L69 2BU.

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¹This includes any changes to the member's benefits under the Remedy exercise.